

FRANKLIN-MCKINLEY SCHOOL DISTRICT

645 Wool Creek Drive, San Jose, CA 95112

CERTIFICATED PERSONNEL APPLICATION FOR PROFESSIONAL GROWTH

Employee Name

Position (Grade)

School

Date

College/Univ.	Course #	Course Title	Semester Units

TOTAL UNITS _____

Briefly explain how this (these) course(s) will help you to better perform your job responsibilities.

Credit for this (these) course(s) is contingent upon approval by the Deputy Superintendent, Human Resources.

In order for a salary class change to be made or a professional growth increment requirement to be satisfied for a school year, courses must be completed by September 1st and grade reports/transcripts turned into Human Resources by the last Friday in October.

Approved

Disapproved

Deputy Supt., Human Resources